

Photographic Consent Form

There are sometimes occasions when our pre-school wishes to take photographs or make video recordings of children. Sometimes this is for strictly educational purposes and on other occasions, it may be for other purposes ancillary to the running of the pre-school (e.g. taking photographs for use in our brochure and on our web page.

Similarly, there are occasions when the local press visit to record particular events (e.g. productions) and they may wish to publish photographs of children in newspapers or use recordings of the children on television when reporting these events.

In order to comply with the Data Protection Act 1998, the Setting needs your consent before taking photographs or making videos recordings of your child for purposes which are not part of its core activities. We should therefore be grateful if you could answer the following questions, sign and date the form and return it to us as soon as possible.

Name of Child		
1	I agree that the Setting can take photographs of my child which may be used in Setting literature (e.g. the newsletter; the brochure and other promotional material, etc.)	Yes/ No
2	I agree that the Setting can use images of my child on its website. (Please note that the website can be viewed across the world)	Yes/ No
3	I agree that the Setting can use images of my child in video recordings to promote the Setting.	Yes/ No
4	I agree that the Setting can take photographs and make video recordings of my child for the Setting's own records, archives and future interest (e.g. photographs or activities)	Yes/ No
5	I agree that my child can appear in video recordings or in collections of photographs stored on CD Rom which the Setting may make of events and which it may sell to parents of children at the Setting to raise funds for the benefit of the Setting.	Yes/ No
6	I agree that the pre-school may take photographs of my child which can be used in their own Learning Journeys.	Yes/ No
7	The Setting may give the press the first name only/first and surname (delete as appropriate) of my child for publishing with the child's photograph in a newspaper or for captioning on television.	Yes/ No
8	I agree that unnamed photographs of my child may be used in other children's Learning Journeys to show that they have been interacting together and it shows the purpose of the activity and observation.	Yes/ No

Conditions of Consent

1. The information which you provide in this Consent form is varied from the time when the setting receives the form, until the time your child leaves the setting. If your circumstances change or you change your mind about any issues addressed in this form please let the setting know immediately.
2. The setting will not use any images of your child once your child has left the setting without obtaining the parents' consent.
3. The Setting will not itself publish names of pupils with any images of children without prior specific and separate consent from parents.
4. If a pupil is named in any text which the Setting publishes, a photo will not be included with the text, unless this wish of the pupil and parents.
5. The Setting will generally avoid publishing close up or individual photographs of pupils. The Setting's preference is to publish class or group images of pupils.
6. The Setting will only use images of pupils who are appropriately dressed.
7. The Setting will not pass to the press the names of any pupils appearing in the photographs or recordings which the press wish to publish or broadcast, unless a parent has consented to this.
8. If you agree that the media can take and use images of your child you should note that the media's use of images of children is governed separately by the Data protection Act, other legislation and industry codes of practice.